PEARL
ACCOUNTING & FINANCIAL SERVICES LLC

Roadmap: getting ready for UAE e-invoicing

The usual stages, in order. Your company's deadline depends on its size and situation.

1. Know your deadline

- [ ] Check which phase applies to your company, based on its annual revenue
- [ ] Note the date by which a service provider must be appointed and the date of go-live
- [ ] Check the Ministry of Finance's latest announcements: timelines can be updated

2. Review how you invoice

- [ ] List every system that issues or receives invoices: accounting software, ERP, Excel, point of sale
- [ ] Identify who issues, approves and archives invoices
- [ ] Check the quality of customer and supplier data: tax numbers, names, addresses

3. Choose and prepare

- [ ] Choose an accredited service provider that fits your systems
- [ ] Plan the connection with your accounting software and test it
- [ ] Train the team and keep the plan documented until go-live

> This roadmap is illustrative and is not tax or legal advice. Rules, rates and deadlines change over time and depend on your situation. A review confirms what applies to your company.